

FN 400 Professional Issues in Dietetics
Fall 2020

Course Description: 2 cr. Didactic Program in dietetics (DPD) prepares students for dietetic internship where they apply principles and theories to nutrition care of individuals and groups and develop skills for life-long professional learning. Prerequisite: Senior status, dietetics majors only

Class Schedule:

Lecture recordings will be available online asynchronously, for you to access at your convenience.

Your presentations and interviews will be synchronous online, during our scheduled meeting day/time. You will be able to sign up for a date/time.

I would like to schedule individual meetings with you this semester via Zoom or in-person during our scheduled course day/time. In-person meetings will be in CBB 131 (room capacity maximum of 9 people with social distancing).

Required Reading:

Postings on course site. Stay up to date with current news. You can access news online at: www.nytimes.com, www.cnn.com, and www.msnbc.com .

Recommended:

Bolles, RN. What Color is Your Parachute? 2019: A Practical Manual for Job-Hunters and Career-Changers. Berkeley, CA: Ten Speed Press, 2018.

Instructor: Mrs. Deborah Tang, MS, RD, CD
CPS 240B
(715) 346-2749
dtang@uwsp.edu

Office Hours: I plan to be available on Tuesdays from 12:00 – 2:00 p.m. when we are not meeting as a class via Zoom. Additional days/times can be arranged outside of our class time. Please schedule your appointment 24 hours in advance (for virtual; in-person may take longer). It is best to make an appointment with me via email to secure a meeting time. With advance notice, I can meet with you in-person in CBB 131.

Objectives:

1. Evaluate career alternatives and articulate career goals.
2. Update a professional resume.
3. Design a professional electronic portfolio.
4. Complete an application for a dietetic internship program.
5. Identify the professional and legal framework which guides dietetic practice.
6. Evaluate the ethical considerations of personal and professional life.
7. Apply the political and legislative process to dietetics-related issues.

Students will have knowledge of:

- Outcomes-based research
- Quality improvement methods
- Marketing theory and techniques
- Ethics of care

Students will demonstrate the ability to:

- Locate, interpret, evaluate, and use professional literature
- Demonstrate effective and professional oral and written communication skills
- Use current information technologies
- Explain and advocate for a public policy position relating to the field of nutrition and dietetics
- Develop a professional electronic portfolio

2017 ACEND Accreditation Standards for Nutrition and Dietetics Didactic Programs (DPD)

KRDN 1.1 Demonstrate how to locate, interpret, evaluate, and use professional literature to make ethical, evidence-based practice decisions.

KRDN 1.2 Use current information technologies to locate and apply evidence-based guidelines and protocols.

KRDN 1.3 Apply critical thinking skills.

KRDN 2.1 Demonstrate effective and professional oral and written communication and documentation.

KRDN 2.2 Describe the governance of nutrition and dietetics practice, such as the Scope of Nutrition and Dietetics Practice and the Code of Ethics for the Profession of Nutrition and Dietetics; and describe interprofessional relationships in various practice settings.

KRDN 2.3 Assess the impact of a public policy position on nutrition and dietetics practice.

KRDN 2.7 Demonstrate identification with the nutrition and dietetics profession through activities such as participation in professional organizations and defending a position on issues impacting the nutrition and dietetics profession.

Class Participation via CANVAS:

All course material is accessible in Canvas. Students are expected to access course material in a timely manner and complete assignments by the posted due date. Technology can be a challenge, especially in rural areas. Be sure you review the [Canvas Computer Specifications guide](#) and have access to a stable internet connection (don't rely on cellular). If you have any questions about the capabilities of your technology contact [IT Service Desk](#) (715-346-4357; techhelp@uwsp.edu).

Stay connected with the course by turning on email/text notifications. Go to the Account tab at the far left, hit settings to enter your email and cell phone in “ways to contact” (top right corner) and then hit notifications to tell Canvas to alert you of due dates, announcements, grades posted, etc. Then, click Notifications on the far left, choose which course details you want to get reminders about and when you get the alerts.

Academic Conduct:

This course is part of the UW-Stevens Point academic community, an academic community that is bound together by the traditions and practice of scholarship. Honest intellectual work on written assignments is essential to the success of this community of scholars. Using classmates’ responses or disguising words written by others as your own undermines the trust and respect on which our course depends. The work in this course is challenging and will demand a good deal from each of you. I have every confidence that each of you can succeed. Doing your own work will enhance your sense of accomplishment when the semester comes to a close.

For additional information, please refer to the statements on Academic Standards as outlined by the Office of Student Rights and Responsibilities. You can read the full text of Chapter 14 on “Student Academic Standards & Disciplinary Procedures” at <https://www.uwsp.edu/dos/Documents/UWSP14-Final2019.pdf>

Written work:

All work should reflect your best effort with appropriate professional language, correct grammar and punctuation. All assignments will be submitted via our course site on Tuesdays by 11:59 p.m. on the due date. Late assignments will not be accepted. Do not email assignments unless it has been approved by the instructor.

Presentations:

This class is preparing you for the professional world. As such, you are required to dress professionally if you are presenting virtually during this class. Please plan to dress in business casual attire for all individual and group presentations. For the final virtual interview, you are expected to wear business professional attire. Information and examples for both styles of dress are posted for your reference.

Learning Management System:

This course uses Canvas, it can be accessed via a launch portal at www.uwsp.edu/canvas using your campus login and password. Help in Canvas is available at the bottom of the launch portal, and through the “Help” menu within Canvas. A student orientation / training course is available via the Canvas site.

Viewing Grades in Canvas:

Points you receive for graded activities will be posted to Canvas Grade Book. I will update the online grades each time a grading session has been complete. You will see a visual indication of new grades posted on your Canvas home page under the link to this course.

Disability and Accommodations:

In accordance with federal law and UW System policies, UWSP strives to make all learning experiences as accessible as possible. If you need accommodations for a disability (including mental health, chronic or temporary medical conditions), please contact the Disability and Assistive Technology Center within the first 2 weeks of class to determine reasonable accommodations and notify faculty. After notification, please discuss your accommodations with me so that they may be implemented in a timely fashion. DATC contact info: datctr@uwsp.edu ; 715/346-3365; 609 Albertson Hall, 900 Reserve Street.

Student Recording and Sharing Class Lecture:

Lecture materials and recordings for FN 105 are protected intellectual property at UW-Stevens Point. Students in this course may use the materials and recordings for their personal use related to participation in this class. Students may also take notes solely for their personal use. If a lecture is not already recorded, you are not authorized to record my lectures without my permission unless you are considered by the university to be a qualified student with a disability requiring accommodation.

[Regent Policy Document 4-1](#)

Students may not copy or share lecture materials and recordings outside of class, including posting on internet sites or selling to commercial entities. Students are also prohibited from providing or selling their personal notes to anyone else or being paid for taking notes by any person or commercial firm without the instructor's express written permission. Unauthorized use of these copyrighted lecture materials and recordings constitutes copyright infringement and may be addressed under the university's policies, UWS Chapters 14 and 17, governing student academic and non-academic misconduct.

Absences due to Military Service:

As stated in the UWSP Catalog, you will not be penalized for class absence due to unavoidable or legitimate required military obligations, or medical appointments at a VA facility, not to exceed two (2) weeks unless special permission is granted by the instructor. You are responsible for notifying faculty members of such circumstances as far in advance as possible and for providing documentation to the Office of the Dean of Students to verify the reason for the absence. The faculty member is responsible to provide reasonable accommodations or opportunities to make up exams or other course assignments that have an impact on the course grade. For absences due to being deployed for active duty, please refer to the Military Call-Up Instructions for Students.

Religious Beliefs Accommodation:

It is UW System policy ([UWS 22](#)) to reasonably accommodate your sincerely held religious beliefs with respect to all examinations and other academic requirements.

You will be permitted to make up an exam or other academic requirement at another time or by an alternative method, without any prejudicial effect, if:

- There is a scheduling conflict between your sincerely held religious beliefs and taking the exam or meeting the academic requirements; and

- You have notified your instructor within the first three weeks of the beginning of classes (first week of summer or interim courses) of the specific days or dates that you will request relief from an examination or academic requirement.
- Your instructor will accept the sincerity of your religious beliefs at face value and keep your request confidential.
- Your instructor will schedule a make-up exam or requirement before or after the regularly scheduled exam or requirement.
- You may file any complaints regarding compliance with this policy in the Equity and Affirmative Action Office.

Care Team:

The University of Wisconsin-Stevens Point is committed to the safety and success of all students. The Office of the Dean of Students supports the campus community by reaching out and providing resources in areas where a student may be struggling or experiencing barriers to their success. Faculty and staff are asked to be proactive, supportive, and involved in facilitating the success of our students through early detection, reporting, and intervention. As your instructor, I may contact the Office of the Dean of Students if I sense you are in need of additional support which individually, I may not be able to provide. You may also share a concern if you or another member of our campus community needs support, is distressed, or exhibits concerning behavior that is interfering with the academic or personal success or the safety of others, by reporting [here](#).

Additional Campus Policies:

FERPA

The Family Educational Rights and Privacy Act (FERPA) provides students with a right to protect, review, and correct their student records. Staff of the university with a clear educational need to know may also have access to certain student records. Exceptions to the law include parental notification in cases of alcohol or drug use, and in case of a health or safety concern. FERPA also permits a school to disclose personally identifiable information from a student's education records, without consent, to another school in which the student seeks or intends to enroll.

Reporting Incidents of Bias/Hate

It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that the students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender identity, sexuality, disability, age, socioeconomic status, ethnicity, race, nationality, religion, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally, or for other students or student groups.

If you have experienced a bias incident (an act of conduct, speech, or expression to which a bias motive is evident as a contributing factor regardless of whether the act is criminal) at UWSP, you have the right to report it: <https://www.uwsp.edu/dos/Pages/Anonymous-Report.aspx>.

You may also contact the Office of the Dean of Students directly at dos@uwsp.edu . Diversity and College Access is available for resources and support of all students:
<https://www.uwsp.edu/dca/Pages/default.aspx>.

Clery Act

The US Department of Education requires universities to disclose and publish campus crime statistics, security information, and fire safety information annually. Statistics for the three previous calendar years and policy statements are released on or before October 1st in our [Annual Security Report](#). Another requirement of the Clery Act is that the campus community must be given timely warnings of ongoing safety threats and immediate/emergency notifications. For more information about when and how these notices will be sent out, please see our [Jeanne Clery Act](#) page.

Face Coverings

- At all UW-Stevens Point campus locations, the wearing of face coverings is mandatory in all buildings, including classrooms, laboratories, studios, and other instructional spaces. Any student with a condition that impacts their use of a face covering should contact the Disability and Assistive Technology Center to discuss accommodations in classes. Please note that unless everyone is wearing a face covering, in-person classes cannot take place. This is university policy and not up to the discretion of individual instructors. Failure to adhere to this requirement could result in formal withdrawal from the course.

Other Guidance:

- Please monitor your own health each day using this [Screening Tool](#). If you are not feeling well or believe you have been exposed to COVID-19, do not come to class; email your instructor and contact Student Health Service (715-346-4646).
 - As with any type of absence, students are expected to communicate their need to be absent and complete the course requirements as outlined in the syllabus.
- Maintain a minimum of 6 feet of physical distance from others whenever possible.
- Do not congregate in groups before or after class; stagger your arrival and departure from the classroom, lab, or meeting room.
- Wash your hands or use appropriate hand sanitizer regularly and avoid touching your face.
- Please maintain these same healthy practices outside the classroom.

Course Evaluation:

Journal club	
Part 1: Presentation	15 points
Part 2: Summary & analysis	15 points
Internships comparison	30 points
Resume:	
Resume (final draft)	30 points
Peer resume review	10 points (review a classmate's resume; submit your review with edits)
Dietetic internship application	100 points
Peer letter review	20 points (review a classmate's letter/outline; submit your review with edits)
Current issues group presentation	30 points
E-portfolio mock interview	
Part 1: Interview	40 points
Part 2: E-portfolio	60 points
Discussion Posts (4 – 10 points each)	40 points
Total	390 points

Grading Scale:

Grade	Percentage	Grade	Percentage
A	93-100%	C+	77-79.9%
A-	90-92.9%	C	73-76.9%
B+	87-89.9%	C-	70-72.9%
B	83-86.9%	D+	67-69.9%
B-	80-82.9%	D	60-66.9%
		F	< 60%

FN 400 Tentative Course Outline – Fall 2020

Assignments are due on Tuesdays by 11:59 p.m.

Journal club, current issues presentations, and interviews are during our scheduled class time

Week	Date	Topics	Resources	Due Dates
1	Sept 8	Introduction Course Assignments Journal club framework What is your sound bite?	Canvas postings	Discussion post 1
2	Sept 15	Dietetic internships Verification Statement Internship applications	A.N.D. and ACEND websites	Discussion post 2
3	Sept 22	Strengths and weaknesses (SWOT) Internship letter of application	Canvas postings	Journal club presentations Journal summary & analysis Peer resume review
4	Sept 29	The “what, when, why and how” of e-portfolios; reflections	Canvas postings	Internships comparison Discussion post 3
5	Oct 6	Careers in dietetics and nutrition	Canvas postings	Journal club presentations Journal summary & analysis
6	Oct 13	Professional & legal framework Standards of practice Code of ethics	Canvas postings	Resume
FNCE 2020 Virtual Event: October 17-20				
7	Oct 20	The job search	Canvas postings	FNCE – not available to meet Peer letter review
8	Oct 27	Interviewing Skills	Canvas postings	Journal club presentations Journal summary & analysis Discussion post 4
9	Nov 3	Finalize Internship applications – Work on your own		
10	Nov 10	Professional Development Portfolio	Canvas postings CDR: https://www.cdrnet.org/	Dietetic internship application
11	Nov 17	Finalize current issues presentation – Group work		
12	Nov 24	Political & legislative process	Canvas postings	Current issues group presentations
13	Dec 1	The RD exam DTR Exam Eligibility	Canvas postings	E-portfolio
14	Dec 8	Interview preparation	Refer to week 8 resources	Virtual mock interviews
Virtual mock interviews: Wednesday, December 16 from 10:15 a.m. – 12:15 p.m.				